

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Recommendations of the Special Working Group to Under Secretaries Committee concerning Review of NIS			
FROM: Director of Training 819 - 1000 Glebe		EXTENSION <div></div>	NO. DTR-6309 DATE 14 May 1971
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
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5. Ex. Dir. - Compt. 7 D 59, Hqs.			
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DTR-6309

DD/S

71-1921

13 May 1971

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Recommendations of the Special Working Group to the Under Secretaries Committee Concerning Its Review of the National Interdepartmental Seminar.

REFERENCES : (a) Memo to Ex. Dir. - Compt. from DTR dtd 19 Oct 70, Subject: Participation of the Central Intelligence Agency in the National Interdepartmental Seminar.

(b) Memo for Deputy Directors and Heads of Independent Offices from Ex. Dir. - Compt. dtd 14 Dec 70, same subject.

1. This memorandum is a status report summarizing recommendations developed by the Special Working Group, of which I am a member. The Group was established in February of this year by Deputy Under Secretary William Macomber to examine the organization, curriculum, objectives, administration, support, and relevance of instruction. Its assembly was prompted by criticisms contained in reports of the Macomber Task Forces (IV and X) which last year conducted a review of the Foreign Service Institute. Activities of this Group comprise the action anticipated in paragraph 1 of reference (b).

2. The attachment to this memorandum is the second draft of the proposed report of the Working Group which will be sent to the new Chairman of the Under Secretaries Committee, John Irwin, over the

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signature of Mr. Macomber. It is the product of a meeting of the Working Group held on 28 April, and it incorporates amendments and stipulations previously discussed with Mr. Wattles on 27 April concerning the original draft of the paper prepared by the Working Group in earlier meetings.

3. On 10 May, I informed Howard Sollenberger, Chairman of the Working Group, of our tentative concurrence, and he agrees that the paper is ready for transmittal to Mr. Macomber. During our telephone conversation, I also advised Mr. Sollenberger that I would necessarily want to check provisions included on the final publication with officials of the respective Agency Directorates.

4. Nine recommendations are proposed in this second draft of the memo prepared by the Working Committee. Summarized below for your convenience, they are:

- a. Redesignate the NIS as the Foreign Affairs Executive Seminar (FAES).
- b. Broaden the focus of the Seminar to give more stress to the process of policy implementation and coordination within the context of domestic realities, current foreign policy issues, and National Security objectives.
- c. Schedule the FAES for a period not to exceed three weeks, six times a year.
- d. Open FAES, on a selective basis, to senior personnel from domestic agencies having international responsibilities.
- e. Continue as a focal point for training guidance on foreign internal defense and also provide short courses on timely issues of concern to senior officers.
- f. Establish a rotational program for staff personnel to insure an influx of fresh experience.
- g. Designate an advisory committee composed of one representative from each of the five supporting agencies and up to three other members.

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h. Enroll senior executives and program directors who are to be assigned to U.S. missions overseas, regardless of whether the assignment is to be in a developing or developed country. Washington-based officers should also be nominated, as appropriate.

i. Provide financial and staff support on a shared basis.

5. Differences between the primary draft and the attached second draft, which Mr. Wattles and I discussed on 27 April, were principally those concerning organization of material, wording, and similar refinements rather than substance. In the latter category, however, we did secure modification of CONCLUSION 5 (p. 5) which originally proposed that the new Seminar should be conducted by the "Department of State under the auspices of FSI." The revision states more precisely that the Seminar is conducted by a faculty of representatives from the five principal foreign affairs agencies under the chairmanship of the State representative. We felt that this version would prevent the possibility of the Agency being excluded, at some future time, from having a voice in matters concerning operation of the Seminar.

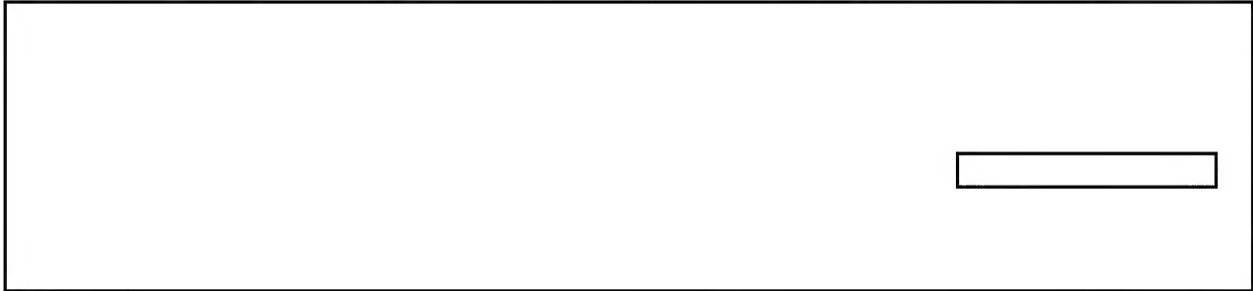
6. Except for possible objections raised against the inclusion of a few senior officers (maximum of 42 per year) from other Federal agencies having responsibility for international programs (i. e. Commerce, Treasury), I foresee no unusual problems or implications for our continued participation. Actually, things remain pretty much the same regarding our support. The enrollment quota will remain at eight students per session or 48 per fiscal year, and the total cost (including the salary of our representative) for FY 72 is projected at \$44,000 as compared with \$58,000 for FY 71. The lower figure for FY 72 results from anticipated tuition reimbursements received for enrollments from the new agencies.

7. If objections are forthcoming to the proposal to open FAES to the individuals mentioned in paragraph 4. d., it should be pointed out that the number of participating officers would be small and that they would be very desirable candidates carrying senior responsibilities for the overseas activities of their respective departments. I also emphasize

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HUGH T. CUNNINGHAM
Director of Training

Attachment (as stated)

Distribution:

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OTR/HTC/  lrm (13 May 71)

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TAB



DEPARTMENT OF STATE

Washington, D.C. 20520

May 5, 1971

Dr. Hugh T. Cunningham
Director of Training
Central Intelligence Agency
Washington, D. C. 20505

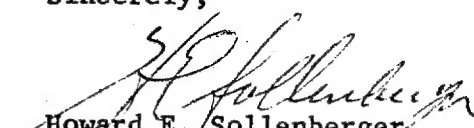
Dear Dr. Cunningham:

Attached is the second draft of the memorandum report to the Under Secretaries Committee. We have incorporated the suggestions raised in the last meeting except the inclusion of a new section on issues.

I propose that we initially attempt to resolve any remaining issues through a final meeting with Mr. Macomber.

Please let me know if you concur with the attached draft by Monday, May 10, 1971, or if you feel we need another meeting of the Working Group before presenting our report to Mr. Macomber, please call me by phone at 557-5500.

Sincerely,


Howard E. Sollenberger
Acting Director
Foreign Service Institute

Attachment

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ESTIMATED SHARED EXPENSES OF OPERATING
THE FAES IN FY-72
BASED ON PROPOSED NEW QUOTAS

	<u>Student Quota</u>	<u>%</u>	<u>Total Program Costs</u>	<u>Less Agency Personnel Contributed</u>	<u>Reimbursable Cost Per Agency</u>
STATE	72	20.0	\$ 66,049	\$ --	\$ 66,049
DOD	96	26.7	88,175	57,910	30,265
AID	72	20.0	66,049	33,908	32,141
OA	48	13.3	43,923	30,660	13,263
USIA	30	8.3	27,410	30,410	(3,000)
OTHER*	<u>42</u>	<u>11.7</u>	<u>38,639</u>	<u>--</u>	<u>38,639</u>
TOTAL	360	100.0	\$330,245	\$152,888	\$177,357

NOTE: Under the proposed budget, the average cost per capita - per quota would be \$917.

* Should tuition enrollment from other agencies not materialize, the charges to the primary agencies would be proportionately increased.

NIS GROSS COSTS

FISCAL YEAR		SALARIES	OPERATING COSTS	OVERHEAD	TOTAL
1969	Actual Obligations	347,783	15,156	54,783	417,722
1970	Actual Obligations	313,548	27,539	40,447	381,534
1971	Projected	270,954	16,293	26,639	313,886
1972	Projected May 4, 1971	279,083 ^{/1}	23,591 ^{/2&3}	27,571 ^{/2}	330,245

^{/1} 3% Annualization of American Salaries

^{/2} 3.5% Cost of Living Index

^{/3} Additional Operating Costs, \$2,800 Update Library,
\$1,300 Transition, \$2,400 Travel

Hugh's wrap up on
the RIS working group -
for Col White's info -
I am satisfied with it
and will initial off if
you want -

B -

1 JUN 1971

RSW

OK - thanks - finally got
to read it

wonder if it would
help Col White's office if
attached copies of
ref.

1 JUN 1971

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